



**ROTORUA LAKES  
HIGH SCHOOL**

'Mauria te pono - Keep steadfastly to the truth'

PRINCIPAL: P B WALKER  
BA (Hons), Dip Ed, Post Grad Dip Second  
Language Tchg, Dip Tchg  
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ROTORUA, NEW ZEALAND  
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**CONFIDENTIAL**

**APPLICATION FOR HOMESTAY CARERS 2017**

- This information is collected to allow the Rotorua Lakes High School Homestay Manager to assess the suitability of the applicant to provide homestay care and facilitate the matching of appropriate international students.
- This document is in line with the **Ministry of Education Code of Practice for the Pastoral Care of International Students**, effective March 31 2002.
- **All information is regarded by the school as CONFIDENTIAL**

**HOST FAMILY RESIDENTIAL ADDRESS:** \_\_\_\_\_

**Residential Ph No:** \_\_\_\_\_ **Mob Ph:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**NAME HOST Mother (Mrs, Ms)** \_\_\_\_\_

Occupation: \_\_\_\_\_ Place of Work: \_\_\_\_\_ Ph: \_\_\_\_\_

**NAME HOST Father:** \_\_\_\_\_

Occupation: \_\_\_\_\_ Place of Work: \_\_\_\_\_ Ph: \_\_\_\_\_

**Family Nationality (Please provide details)** \_\_\_\_\_

Please give **names and ages** of any **other members of your household**.

\_\_\_\_\_  
\_\_\_\_\_

**PETS (if any)** \_\_\_\_\_

**INTERESTS/HOBBIES** – Please list family interests/hobbies

Do you have <b>HOUSEHOLD CONTENTS INSURANCE?</b> (Please ✓ ) YES <input type="checkbox"/> NO <input type="checkbox"/>
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**TRANSPORT:** Transport for student to and from school will be by:  Delivered in family car  Bicycle  
 Bus  Walk

- **LONG or SHORT TERM** homestay period preferred – please circle
- **PREVIOUS EXPERIENCE** as homestay carers?  Yes  No

**DETAILS:** \_\_\_\_\_

## **MINIMUM REQUIREMENTS FOR RESIDENCES:**

- Private bedroom for the international student.
- Wardrobe, chest of drawers and other appropriate bedroom furniture.
- Study desk and chair with adequate lighting.
- Standard bed with linen and blankets or duvet.
- Adequate heating.
- Clean and available laundry, bathroom and toilet facilities.
- Provisions for emergency situations (eg. smoke alarms, full first aid kit).
- Access to wifi.

## **PROCEDURES FOR SELECTING RESIDENTIAL CAREGIVERS:**

These are:

- An **assessment interview** with potential caregivers
- A **home visit**. Once a student has been placed in the home, a representative of the school or the EPO (Exchange Programme) will visit the home at least twice a year.
- **Referee checks**: Potential caregivers must nominate two referees who can provide information on their suitability to care for an international student in their home. If you have provided residential care before, one of the referees should be this person/organisation.
- **Police Vetting**: A Police vet is a combination of information stored on the Wanganui computer system and the National Intelligence System and is a paper check only and does not involve the Police visiting the person being vetted. A Police Clearance is a pre-requisite for all resident members of a homestay family over the age of 18 years. Police vetting forms are included with this application. Extra copies are available from the school.
- An **optional health check**.

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## **DECLARATION:**

I/We \_\_\_\_\_ (Full Name/s)  
declare, that to the best of my/our knowledge, the answers in this application are correct and I/we understand that if any false or deliberately misleading information is given, or any material fact suppressed, I/We will not be accepted, or if I/We am/are accepted as a homestay carer for international students attending Rotorua Lakes High School I/We will have to cease immediately from being a homestay caregiver.

**SIGNED:** \_\_\_\_\_

**Date:** \_\_\_\_\_