

ROTORUA LAKES HIGH SCHOOL CYBERSAFETY USE AGREEMENT FORM FOR SECONDARY STUDENTS

To the student, and the parent/legal guardian/caregiver

1. Please read the Cybersafety Use Agreement document available from the school and on the Rotorua Lakes High School website: www.rotorualakes.school.nz
2. Read this page carefully, to check you understand your responsibilities under this agreement
3. Sign the appropriate section on this form
4. **Please return this form to the school office**
5. Keep the document for future reference

We understand that Rotorua Lakes High School will:

- do its best to keep the school cybersafe, by maintaining an effective cybersafety programme. This includes working to restrict access to inappropriate, harmful or illegal material on the Internet or school ICT equipment/devices at school or at school-related activities, and enforcing the cybersafety regulations and responsibilities detailed in use agreements
- keep a copy of this signed use agreement form on file
- respond appropriately to any breaches of the use agreements
- provide members of the school community with cybersafety education designed to complement and support the use agreement initiative
- welcome enquiries from students or parents about cybersafety issues.

Student's section

My responsibilities include:

- **I will read** the Secondary Student Cybersafety Use Agreement document carefully
- **I will follow** the cybersafety rules and instructions whenever I use the school's computer network, Internet access facilities, computers and other school ICT equipment/devices
- **I will also follow** the cybersafety rules whenever I am involved with privately-owned ICT devices/equipment on the school site or at any school-related activity, regardless of its location
- **I will avoid** any involvement with material or activities which could put at risk my own safety, or the privacy, safety or security of the school or other members of the school community
- **I will take proper care** of computers and other school ICT equipment/devices. I know that if I have been involved in the damage, loss or theft of ICT equipment/devices, my family may have responsibility for the cost of repairs or replacement
- **I will keep** this document somewhere safe so I can refer to it in the future
- **I will ask** the relevant staff member if I am not sure about anything to do with this agreement.

I have read and understand my responsibilities and agree to abide by this Cybersafety Use Agreement. I know that if I breach this use agreement there may be serious consequences.

Name of student: **2016 Year Level:**

Signature: **Date:**

Section for parent/legal guardian/caregiver

My responsibilities include:

- **I will read** the Secondary Student Cybersafety Use Agreement document carefully and discuss it with my son/daughter so we both have a clear understanding of my child's role in the school's work to maintain a cybersafe environment
- **I will ensure** this use agreement is signed by my child and by me, and returned to the school
- **I will encourage** my son/daughter to follow the cybersafety rules and instructions
- **I will contact** the school if there is any aspect of this use agreement I would like to discuss.

I have read the Cybersafety Use Agreement document and am aware of the school's initiatives to maintain a cybersafe learning environment, including the responsibilities involved.

Parent/Legal Guardian/Caregiver (Please circle which term is applicable.)

Name:

Signature: **Date:**

RETURN THIS BLUE PAGE TO THE SCHOOL OFFICE