

POLICY: FOREIGN FEE PAYING STUDENTS
IN COMPLIANCE WITH THE MOE CODE OF PRACTICE FOR THE PASTORAL CARE OF INTERNATIONAL STUDENTS

Rationale

To assist in the ordered enrolment and provisions for those students wishing to study at our school who are classified as Foreign Fee Paying Students.

Purposes

1. To provide the parameters for agents seeking to enrol Foreign Fee Paying Students.
2. To meet student needs as per the Ministry of Education Code of Practice for Foreign Fee Paying Students.

Guidelines

1. The Board set a maximum number of students who may be enrolled in the school in any one year, along with the annual fee charged.
2. The Principal will be responsible for the enrolment of Foreign Fee Paying Students.
3. An appointed staff member will be responsible for the welfare of the students, including any homestay assistance that may be required as per the Ministry of Education Code of Practice.
4. Any agent who assists in the full enrolment of a Foreign Fee Paying Student at the school may receive an annual commission fee on the equivalent of a years tuition fee (excluding GST) following the full payment of the year’s tuition by the student. (Commission is 15% paid annually, for 10 or more students it is 17.5%.)
5. ESL tuition will be provided via a trained and qualified teacher for at least 5 hours per week.
6. Students attending Rotorua Lakes High School are not permitted to purchase cars for the following reasons.
 - a) They are here on student visas with a strong emphasis on the provider ensuring optimum conditions for study.
 - b) They come from a highly structured, rigid education system and are unused to the freedom our own students enjoy.
 - c) It is an added and unnecessary responsibility for host families.

REVIEW: This policy will be reviewed according to the Board of Trustees’ triennial Programme of self review (2018)

DATE CONFIRMED: 24 NOVEMBER 2015