

MINUTES OF ROTORUA LAKES HIGH SCHOOL
BOARD OF TRUSTEES MEETING - NOTES
HELD TUESDAY 24 MARCH 2015 AT 5.05 PM

PRESENT: H Tarei (arrived 5.30pm), B Walker, J Brunton, W Raureti-George, M Liley, K Stevens, J Chemis, N Gardiner

IN ATTENDANCE: J Lewis Minute Secretary and Jayne Humphries new PA to Bruce
J Sturme DP

APOLOGIES: A Cuff, H Tarei will be late to meeting

Bruce chaired the meeting in the absence of Helen who is arriving late
Jayne was welcomed to the meeting and introduced to the Board

Conflict of Interest: Nil

Principal's Report

Bruce spoke to his report and further explained some points.

- Numeracy
- Literacy
- NCEA Results 2014
- Trades Academy
- Tertiary Links
- Gateway

Discussion took place around all the above.

WALKER/BRUNTON Carried

Helen arrived 5.30pm

CONFIRMATION 24 February 2015 BOT MEETING

Minutes of BOT meeting held 24 February were confirmed

LILEY/GARDINER Carried

Matters arising:

COWS funding application reported on.

First Sovereign Trust – updates of staff office holders actioned.

CONFIRMATION OF 17 March 2015 AUDIT MEETING

BRUNTON/KELLY Carried

Matters Arising: Nil

CORRESPONDENCE

As listed in BOT Book

Inwards accepted/Outwards approved CHEMIS/RAURETI-GEORGE Carried

Matters Arising:

Nil

GENERAL BUSINESS:

Acting Principal

Moved that Deputy Principal Jo Sturme becomes Acting Principal when Bruce is absent on Sabbatical in Term 3

TAREI/RAURETI-GEORGE Carried

Acting Deputy Principal

Moved that Pani McLean to act as Acting DP in the absence of Deputy Principal K Hingston

TAREI/RAURETI-GEORGE Carried

Vacancies

Applications have closed and interviews will be taking place for the Assistant Principal & RTLB Cluster Practice Leader positions

RTLB Cluster Advisory Group meeting

Minutes of Term 1 2015 CAG meeting were tabled

Netball Courts

Proposed Shade Cover pictures distributed

Bruce explained plumbing, lighting, costings and guarantee

Discussed by the Board

- The Board gives permission to use capital reserve for this project

TAREI/BRUNTON Carried

EO and Principal to meet with the MOE Property Division

ERO publications were tabled for the Board

- Wellbeing for Young People's success at Secondary School
- Achievement 2013-2017 – Success for students in 2013

Attendance Report for 2014

Was tabled for the Board

NEXT BOT MEETINGS

- Audit Meeting - Tuesday 21 April 2015 – Jo Chemis will be reporting to the BOT on her Department, HOD Social Sciences
- Full BOT Meeting – Tuesday 28 April 2015

MANAGEMENT ACTION LIST - This schedule is a list of tasks the Board have identified as important for Management to provide at a future meeting.

Task Detail	Date Assigned	Assigned to	Date Due
EO and Principal to meet with MOE Property Roof cover for Netball Courts	24 March 2015	Principal	

BOARD ACTION LIST - This schedule is made up of tasks the Board have identified at this meeting as important. As each task is completed it will be removed from the schedule.

Task Detail	Date Assigned	Assigned to	Date Due
Nil			

IN COMMITTEE

It was moved that, in accordance with the terms of Section 48 of the Local Government Official Information Act 1987, the public be excluded from this part of the meeting for the reason that discussion of these matters would infringe the natural person under Section (2)a of the Local Government Official Information Act 1987, we now go into committee.

TAREI Carried

OUT OF COMMITTEE

It was moved that members come out of committee and confirm matters in committee.

TAREI Carried

CLOSURE

Meeting closed at 6.15pm

Signed: _____

BOT Chair

Date: _____