



MINUTES OF ROTORUA LAKES HIGH SCHOOL
BOARD OF TRUSTEES MEETING - NOTES
HELD TUESDAY 26 MAY 2015 AT 5.00 PM

PRESENT: PB Walker, H Tarei, R Dunn, J Chemis, J Brunton, A Cuff, M Liley, W Raureti-George, K Stevens, N Gardiner

IN ATTENDANCE: Jayne Humphries Minute Secretary

APOLOGIES: J Sturme (Wellington Trip)

Conflict of Interest: Nil

1. Welcome

The Board welcomed Assistant Principal Ross Dunn.

2. Principal's Report

2.1 Bruce presented his report and further explained some points.

- Strategic Results
- Curriculum
- Professional Development
- Property/Resources
- Finance NAG 4
- Attendance, Absences & Truancy Report

2.2 Bruce further clarified that RLHS has reached 88.1% attendance for the year to 22 May which is above the target. Bruce thanked all staff for their hard work and dedication in achieving this goal.

2.3 Bruce advised that next Thursday 28 May five local schools will meet to discuss various issues including curriculum. Bruce to report outcome at next meeting.

PB Walker

2.3 Netball Courts roof – currently waiting for sign off from financial and Rotorua Council approval.

2.4 Te Reo Maori. The Board confirmed that the school remain committed to Maori studies for the next 5 years.

**Report carried
H Tarei/
W Raureti-George**

3. Policies

3.1 All policies have gone out for consultation.

3.2 Bruce to compile Policies and Procedures for Home Schooled students regarding involvement in social sports activities.

PB Walker

4. Confirmation of 21 April 2015 Audit Meeting

4.1 Minutes were confirmed.

**Carried
H Tarei**

4.2 Matters Arising

- a) Correction **Chris Campbell** should have read **Stephanie Beaumont-Gill**
- b) J Chemis reported the total cost of the netball trip was \$7000. Board requested costs to be trimmed to \$2000. J Chemis to meet with Stephanie to discuss. Will report at next meeting

J Chemis

5. Confirmation 24 March 2015 BOT Meeting

Minutes of BOT meeting held 28 APRIL were confirmed.

**Carried
A Cuff/M Liley**

6. General Business

6.1 Health & Safety Officer is Ross Dunn replacing Angela Sharples.

6.2 Website: Bruce advised the RLHS International Students website is to be updated. It is hoped the entire site will be upgraded by beginning of the year.

6.3 Heaters: Bruce clarified that the school uses Ministry approved electricians for all checks/installations etc. The council also checks to ensure all items are compliant.

6.4 Mary Ann Liley advised that there is a particularly aggressive “flu” circulating at present. Students and staff to be encouraged to stay at home if symptoms develop.

6.5 Tenders received for recent 5ya projects Burton Construction will be the contractor to upgrade auditorium toilets and W block.

7. In Committee

It was moved that, in accordance with the terms of Section 48 of the Local Government Official Information Act 1987, the public be excluded from this part of the meeting for the reason that discussion of these matters would infringe the natural person under Section (2)a of the Local Government Official Information Act 1987, we now go into committee.

**Carried
H Tarei**

8. Out of Committee

It was moved that members come out of committee and confirm matters in committee.

**Carried
H Tarei**

CLOSURE

Meeting closed at 5.40 pm

Signed: _____
BOT Chair

Date: 26 MAY 2015