



- 1) FOTs and Whanau Group. Pani advised that both groups will be going ahead and meetings will be taking place soon.
- 2) Insurance – the Alarm system is covered

#### 4. CORRESPONDENCE

##### ***Inward***

1. Offer of Fixed Term part time employment to Sharron Pope as RTLB administrator 25/5 – 11/12/2018
2. Letter from L Yates seeking approval for the Te Puawaitanga Supported Learning Unit's trip to Auckland – approved
3. Resignation letter from RTLB Allyson Morrison as from 22/07/18
4. Letter to Wolf Fisher Trust from Mrs E Butterworth re her Fellowship – approved
5. Correspondence re MITA allowance for RTLBs
  - P B Walker explained this further
  - Letter of reply from BOT to be sent

**BOT AS INDIVIDUALS  
UNANIMOUSLY AGREED**

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UNANIMOUSLY AGREED**

**Principal/BOT Chair**

Tabled requests:

- Letter S Draper TIC Spanish requesting permission to investigate the feasibility of a Spanish Trip to Mexico in 2020  
P B Walker further explained and supports – approved
- Letter from RTLB A Heke applying for Study Leave - approved

**BOT AS INDIVIDUALS  
UNANIMOUSLY AGREED**

***Outward*** – Nil

#### 5. GENERAL BUSINESS

- 1) School Production – application to apply for funding from RECT – approved
- 2) Application to upgrade speaker system/lighting in auditorium (approved as above)
- 3) Policies ratified by BOT: Performance Management & Appraisal, Good Employer, Attendance, Student use of School Buses, Use of personal technology, International Student Groups, Theft and Fraud Prevention, Complaints Against Staff, Bullying, Student Vehicles/Motorbikes, Custodial/Non- Custodial Parents/Caregivers/Adults, Sensitive Expenditure
- 4) Appoint L Gilbert as Returning Officer for BOT Student Rep election to be held Wed 19 Sept 2018 - agreed

**BOT AS INDIVIDUALS  
UNANIMOUSLY AGREED**

6. BOT meeting closed at 5.55 pm

**7. IN COMMITTEE**

It was moved that, in accordance with the terms of Section 48 of the Local Government Official Information Act 1987, the public be excluded from this part of the meeting for the reason that discussion of these matters would infringe the natural person under Section (2)a of the Local Government Official Information Act 1987, we now go into committee.

**8. OUT OF COMMITTEE**

It was moved that members come out of committee and confirm matters in committee.

**Next BOT Meeting will be held on Tuesday 24 JULY 2018 at 5.15pm.**

Signed: \_\_\_\_\_  
BOT Chair

Date: \_\_\_\_\_