

**POLICY:      STUDENT USE OF CHARTER BUS****Rationale**

To enable eligible students from the central, western, and northern suburbs of Rotorua to travel to RLHS safely, the school charters a bus through E C Reesby.

To ensure equity of charging for all families eligible to use the school's Charter Bus, families are charged a termly fee or a \$10 ride ticket in order to cover the cost of the charter.

**Guidelines**

- The use of a school bus is a privilege. Abuse it, lose it.
- Safety is paramount at all times.
- Any behaviour which is distracting to the driver is a serious safety issue.
- The bus driver is the adult in charge. His/Her instructions must be followed.
- Charter bus tickets/passes must be bought from the school office before travel.
- Automatic payment forms may be set up with the school to cover charter bus fees.
- Frequent checks will be made to ensure charter bus users have a valid ticket, as on-going travel without a pass may result in the debt being passed to Baycorp, after two weeks written notice. This is at the discretion of the Principal.
- Students with behaviour issues will be not be allowed to use the Charter bus service without the Principal's permission.
- No dangerous items are to be carried on school buses.
- On alighting the bus students do not walk in front of the bus.

REVIEW:            This policy will be reviewed according to the Board of Trustees' triennial Programme of self-review (FEB 2022)

DATE CONFIRMED: 26 FEBRUARY 2019