

POLICY: USE OF PERSONAL TECHNOLOGY AT ROTORUA LAKES HIGH SCHOOL

Rationale

It is acknowledged that students may bring a cell phone or other personal technology devices (e.g. tablet, laptop) to school for classroom use with teacher permission.

Guidelines

1. Students may communicate with home/parents using the normal school phone system with the permission of the Duty Dean.
2. No responsibility will be taken for the theft of a cell phone or device from a student.
3. Cell phones and other personal technology device must be switched off and kept in students' bags, during
 - House Group
 - All classes
 - Assemblies
 - Examinations / Assessments

Unless the class teacher has given permission for use e.g. to connect to internet, access diary to record homework or to photograph work on board etc.

4. If a student is found using a phone or other personal technology device, or it interrupts learning, it will be confiscated by staff and kept by the Deputy Principal. Cell phones will be returned after school on Fridays. If it is confiscated on a Friday, then it is returned the following Friday.
5. A cell phone or other device will be returned earlier than a Friday only if the parent/caregiver collects it in person from the Deputy Principal
6. For a third infringement Parents/Caregivers will have to collect the cell phone or other device.
7. Students must not take photos/videos of other students/staff/visitors without permission.
8. Harassment/bullying of students via electronic means will be considered serious misconduct.
9. Use of cell phones in assessments/exams will be considered as serious misconduct and therefore placing the result at risk.

REVIEW: This policy will be reviewed according to the Board of Trustees' triennial Programme of self-review 2021

DATE CONFIRMED: 26 June 2018